

## **FX-Retail Password Policy:**

- User has to change the default password at the time of first login/Reset/Unlock.
- The password should contain minimum 8 and maximum 30 characters.
- The password should be alphanumeric and should contain both upper and lower case characters.
- The password should also contain at least one special character (such as !, @, #, ^, &, \*, (, ), -, ., \_ , : , ;,). For example - Abcd@123.
- User should not reuse any of the previous 5 passwords.
- User account will get locked after 4 unsuccessful login attempts. The same will be get automatically unlocked after 24 hours.
- The user needs to change the password every 30 days. A system would display an expiry 3 days advance of expiry day.
- Password should not contain User ID.
- If the user does not login for 30 days; the user will get Dormant/Locked. To unlock, the user needs to click on “Unlock my Account” on the login page. The user has to enter the registered email id and mobile number on the Unlock Account screen. On clicking on “Unlock”, the new password will be sent to the registered email id.